



## **DIRECTORATE OF ADMISSIONS**

### **SRI VENKATESWARA UNIVERSITY: TIRUPATI**

(Visit us at [www.svudoa.com](http://www.svudoa.com) or contact 0877-2248589)

**Admission into M.A Education for the year 2005-06**  
**Through Directorate of Distance Education (DDE)**

## **INSTRUCTION BOOKLET**

### **IMPORTANT DATES**

- |  |          |  |
|--|----------|--|
| ➤ <b>Sale of Applications</b>  | <b>:</b> | <b>24-08-05 to 30-09-05</b>                              |
| ➤ <b>Last date for receiving applications</b>  | <b>:</b> | <b>30-09-05</b>  |
| ➤ <b>Sale and receipt of applications with late fee (Rs.200/- extra)</b><br><b>(only at the Directorate of Admissions in Person)</b> | <b>:</b> | <b>01.10.05 to 20.10.05</b>                              |
| ➤ <b>Date of Entrance Test</b>   | <b>:</b> | <b>23-10-05 at 10.30 AM</b>                              |
| ➤ <b>Date of Counseling</b>  | <b>:</b> | <b>12<sup>th</sup> and 13<sup>th</sup> November 2005</b> |

### **KEY POINTS TO BE OBSERVED**

1. Admission into M.A. Education (Distance Mode) will be made through two streams viz., (i) Through Entrance Test and (ii) through direct admission for in-service teachers /lecturers.
2. TC is not required for admission into this MA Education course.
3. Graduates with B.A. /B.Sc./B.Sc. (Home Science)/B.Com./BBM/BCA degree with an aggregate of 45% marks and above in Part II (Group Subjects) at the graduation level are eligible for admission through entrance test. However in the case of SC / ST candidates a mere pass is enough.
4. In-service teacher candidates with B.A. /B.Sc./B.Sc. (Home Science)/B.Com./BBM/BCA degree and working in recognized schools / colleges with a regular continuous minimum service of 3 years as on 31-07-2005 are eligible for admission under in-service teacher / lecturer quota.
5. Candidates with Master's Degree without undergraduate study are not eligible to apply.
6. Choosing of Part-C subject for entrance test is at candidate's risk. Subject eligibility will be subject to verification at the time of admission.
7. The information furnished in the application will be verified with originals at the time of admission. Furnishing false information leads to prosecution and cancellation at any point of time.
8. The mere appearance at the entrance test does not entitle the candidate the right to claim admission in to the course.
9. Incomplete applications and applications received after the due date for whatsoever reason will be summarily rejected.

**PRESERVE THIS BOOKLET CAREFULLY**

Applications in the prescribed form are invited from eligible candidates for the entrance test and admission into 2 year MA Education course through Distance Education Mode for the year 2005-06. The University reserves the right to change or modify any of the rules and regulations including the scheme of examination and the syllabi of the courses.

The Directorate of Admissions, SV University will conduct the entrance test and make admissions into MA Education (2 years) course to be offered by the Directorate of Distance Education (DDE) of SV University for the year 2005-06. **TC is not required for admission into this MA Education course.**

### 1. HOW TO APPLY

Application form along with the Prospectus can be purchased from:

- State Bank of India, Main Branches at Nellore, Kadapa, Chittoor, Kurnool and Anantapur and State Bank of India, SVU Campus, Tirupati by paying an amount of Rs.300/- (plus Rs.20 towards bank service charges) **or**
- can be obtained from the Directorate of Admissions, SV University, Tirupati, 517502 by sending a DD for Rs.300/- in favour of Director, Directorate of Admissions, payable at SVU Campus, Tirupati, along with a self addressed stamped (Rs.30/-) envelop of size 28cm x 13 cm

Filled in application along with the enclosures should be submitted either in person or by registered post to the following address **on or before 30-09-2005** (without late fee).

**DIRECTOR  
DIRECTORATE OF ADMISSIONS  
SV UNIVERSITY  
TIRUPATI – 517502 (A.P)**

Applications received after the specified date will be summarily rejected and the cost of application will not be refunded. The Director is not responsible for any postal delay or loss in postal transit.

### 2. ELIGIBILITY FOR ADMISSION

A candidate seeking admission into M.A. (Education) course should have passed B.A/B.Sc./B.Sc.(Home Science) /B.Com. /BBM /BCA degree of this university or an examination recognized by this University as equivalent there to. **Candidates with Master's Degree without undergraduate study are not eligible to apply.**

Admissions will made through two streams (a) Entrance Test and (b) Direct admissions for In-service Teachers. If the seats are vacant through Entrance Test, they may be filled through in-service teachers and vice-versa. In each stream, admissions will be made for four Methodology subjects namely (1) Mathematics (2) Physical Sciences (3) Biological Sciences and (4) Social Studies following the rule of reservation.

- Entrance Test:** 500 students will be admitted through Entrance Test. The minimum educational qualification to apply is B.A/B.Sc./B.Sc.(Home Science)/B.Com./BBM/BCA degree with 45% marks in group subjects. Mere pass in degree is enough for SC/ST candidates. Admissions will be done on the basis of Rank obtained in the entrance test following the rule of reservation.
- In-service Teachers:** 500 seats will be filled by the In-service teachers/lecturers with B.A/B.Sc./B.Sc.(Home Science)/B.Com./BBM/BCA degree and working in recognized schools/colleges with a regular continuous minimum service of 3 years as on 31.07.2005. The service certificate has to be issued/countersigned by DEO/RJD concerned. Service Registers will be verified at the time of admission. Admissions will be done on the basis of length of service following the rule of reservation. In case of a tie, age will be considered while fixing the priority for admission. In case of further tie, the percentage of marks in part-II in the Degree examination will be taken into consideration.

### 3. SCHEME OF ENTRANCE TEST

The entrance test will be held on **23.10.05** at Tirupati at 10.30 AM. The candidates are expected to be in the examination hall by 10.00 AM. The test will be of objective type with 100 multiple-choice questions to be answered in 90 minutes. Each question carries one mark. The question paper will be in English and Telugu.

The question paper will have three parts as detailed below.

- |            |   |          |
|------------|---|----------|
| a) Part-A: | General English   | 20 marks |
| b) Part-B: | General Knowledge   | 20 marks |
| c) Part-C: | One of the following subjects   | 60 marks |
|            | 1. Mathematics (60 marks)   |          |
|            | 2. Physical Sciences (Physics-30 marks, Chemistry- 30 marks)                                  |          |
|            | 3. Biological Sciences (Botany-30 marks, Zoology-30 marks)                                    |          |
|            | 4. Social Studies (Geography-20 marks, History-20 marks, Civics-10 marks, Economics-10 marks) |          |

#### 4. ELIGIBILITY CRITERIA FOR THE CHOICE OF SUBJECT UNDER PART-C

S.No.	Methodology	Combinations eligible
1.	Mathematics	B.A/B.Sc with mathematics as one of the group subjects and BCA candidates with mathematics at intermediate level in optional mathematics stream
2.	Physical Sciences	Candidates with B.Sc who have studied physics and chemistry or allied material sciences under part-II group subjects. BCA candidates with physical sciences (Physics and Chemistry) at Intermediate level as group subjects.
3.	Biological Sciences	Candidates with B.Sc/B.Sc.Home Sciences who have studied Botany and Zoology or allied life sciences under part-II group subjects. BCA students with biological sciences background at Intermediate level with optional biosciences.
4.	Social Studies	All candidates with B.A/B.Com/BBM. BCA students with social sciences background at Intermediate level as group subjects.

#### 5. QUALIFYING MARK

The qualifying mark in the entrance test for all candidates (except SC/ST) is 35. For the candidates belonging to SC/ST communities there will be no qualifying marks for ranking.

#### 6. RANKING

Candidates will be ranked in each methodology in the order of merit. Where there is a tie in total marks, Part-C marks will be taken into account to decide the relative ranking. In case of further tie, the marks obtained in Part-A will be taken into account to decide relative ranking. In case of candidates getting equal marks in each part, age shall be taken into consideration for relative ranking and the older candidate shall be given priority.

**Note:** Request for re-totaling or revaluation or personal identification of scripts will not be entertained.

#### 7. HALL TICKETS

Hall tickets for the entrance test will be sent to the candidates 10 days before the date of the test. If any applicant fails to receive the hall ticket two days before the test, duplicate hall ticket may be obtained from the Director, Directorate of Admissions by paying Rs.50/- in the form of DD drawn in favour of the Director, Directorate of Admissions, SV University, Tirupati, payable at Tirupati on production of one passport size photograph, similar to the one affixed on the application with an evidence that he/she has applied for the test.

The candidate should preserve the hall ticket to produce at the time of test and latter at the time of admission.

#### 8. FEE PARTICULARS

**I Year** : Rs. 16250/- to be paid at the time of admission.

**II Year** : Rs. 15150/- to be paid at the time of beginning of the second year.

First year fee should be paid on the spot at the time of admission. No extension of time is permitted.

#### 9. FACILITIES AVAILABLE AT THE D.D.E.

- 1) **Enquiry facility** : The Directorate of Distance Education, S.V. University, Tirupati established an Enquiry Counter for students enquiries.
- 2) **Telephone counseling** : The students can all by Phone to the D.D.E. on every Sunday from 10.00 am. To 1.00 pm. To clear their doubts, if any. The Telephone Numbers is (0877) 2249548.
- 3) **Fax Facility** : For immediate correspondence, please contact the office through Fax (0877) 2248393.
- 4) **Supply of Study Material** : Well-prepared study materials, as per the syllabus, will be supplied to the students for preparation.
- 5) **Conduct of Contact Programme Classes** : Meaningful contact between the teacher and taught will be provided by arranging Contact Programme Classes. The exact dates will be communicated to the students. The Students are advised to attend these classes without fail, since it will be beneficial to them. They must come fully prepared along with the lessons already supplied to get their doubts clarified if any. **Candidates have to make their own arrangements for staying in Tirupati.**
- 6) **Library** : (a) **D.D.E. Library** :The students can make use of the Library in Directorate of Distance Education during the working hours. By producing the identity card, the candidate can get one book during contact programme classes only. But they have to return the book before the completion of the Library. But books cannot be issued to home. (b) **SVU Main Library** :Students can also make use of S.V. University Main Library for reference purpose whenever he/she wishes during hours of the Library. But books cannot be issued to home.

- 7) **Multi-Media Lab with Internet Facility** : Well-established Multi-Media Lab has been established at the Directorate of Distance Education building for the benefit of D.D.E. Students. All the D.D.E. students are advised to make use of the multi-Media Lab for learning.
- 8) Contact Phone Numbers Of DDE: 0877-2249548, 0877-2249666 Extn. 277, 234.
- 9) For more details about the course contact the DDE or visit the website : [www.svudde.org](http://www.svudde.org).

## 10. GENERAL INFORMATION / INSTRUCTIONS

The Director, Directorate of Admissions reserves the right to reject the application of a candidate at any stage, if

- a) the application is incomplete
- b) the candidate fails to satisfy the prescribed eligibility condition
- c) any false or incorrect information is furnished
- d) the entries in the application are not legible
- e) the application is received after the due date

The Director is not responsible for non-receipt of application by the notified date and time for any reason whatsoever, including delay/loss by private courier services/registered postal services/speed post service etc. No correspondence will be entertained in this regard.

Any change whatsoever, including that of caste/community status or category, shall not be permitted to be made in the filled-in application, once it is received by the Directorate of Admission.

### SYLLABUS FOR THE ENTRANCE TEST

#### Part-A: General English

1. Reading comprehension
2. Correction of sentences, articles, prepositions, tenses, spelling
3. Vocabulary, synonym and antonyms
4. Transformation of sentences-simple, compound and complex, voice, direct speech and indirect speech.
5. Letter writing

#### Part-B: General Knowledge

1. General knowledge of the environment and its applications to society
2. Knowledge of current events and such matters of every day observation and experience
3. Questions relating to India and its neighbouring countries especially pertaining to history, culture, geography, ecology, economics, general policies and scientific research.

#### Part-C: Optional Subject

Syllabus shall be of graduation level from the topics related to content prescribed for classes VIII, IX and X of Andhra Pradesh in the concerned subject.

### CONTACT ADDRESS

**DIRECTORATE OF ADMISSIONS  
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